

# Central University of Rajasthan

## Instruction for Candidates - Admission 2020

### UG/PG/Integrated/Diploma

#### 1. Admission Schedule

S. No.	Activities	Dates
a)	Online Registration, Fee Payment (Registration Fee and Admission Fee), Filling online Preferences of the courses, Documents uploading (All candidates having more than 30 percentile in CUCET2020 score)	18.10.20 – 21.10.20
b)	Reconciliation of fee	22.10.20 – 23.10.20
c)	Publication of Provisional Merit List of the Participating candidates on University Website	24.10.20
d)	Students Grievance (fee deposit issue if any etc.)	25.10.20 – 26.10.20
e)	On-line Document Verification and confirmation by respective Departments	27.10.20 – 28.10.20
f)	Publication of Provisional admission offered candidates list	29.10.20
g)	Online Course Registration	1.11.20 - 03.11.20
h)	Commencement of classes (Newly admitted students)	4.11.20
i)	Vacancies resulting due to cancellation / withdrawal will be filled as per the wait list in the order of merit.	Please visit university website (www.curaj.ac.in) regularly for any update

**2. Eligibility criteria:** [Refer to Annexure 'A'](#)

**3. Seat Matrix:** [Refer to Annexure 'B'](#)

**4. Fee Details:** [Refer to Annexure 'C'](#)

**5. Contact details:**

E-mail id: [admission2020@curaj.ac.in](mailto:admission2020@curaj.ac.in)

Phone no. 01463-238723 / 238735

(Head, document verifying faculties):- Team of adequate faculty members will be deputed from each department (two for each programme) for online document verification.

## 6. Instructions to Apply:-

- a) Admissions to the University will be done through the online admission portal that can be accessed from the university website ([www.curaj.ac.in/admissions](http://www.curaj.ac.in/admissions)).
- b) Any mode other than Online Counseling shall not be accepted.
- c) List of candidates who have chosen Central University of Rajasthan (CURAJ) as an option will be uploaded on the university website after the declaration of the result for CUCET 2020.
- d) All the candidates interested in taking admission are required to register on the admission portal. Subsequently they must pay the prescribed 'Participation Fee' (Registration and Academic Fee) and **upload the requisite documents ([Refer to Annexure 'D'](#))** online for participation in the admission process within stipulated date and time.
- e) By using login credentials a candidate can select preference in case more than one program was opted at the time of CUCET 2020.

- f) Participation Fee includes **Registration Fee (amount Rs 1000/-) and Academic Fee ([Refer to Annexure 'C'](#))**. If a candidate applies for more than one programme, s/he needs to pay a one-time registration fee (Rs 1000/-) and only academic fee of the first preference of choice.

*Example:- If a candidate opts for **THREE** preferences namely, **Programme 'A' as first preference, Programme 'B' as second preference and Programme 'C' as third preference**, then he/she needs to pay **Rs 1000/- (Registration Fee) and Rs. 18500/- (Academic Fee of Programme 'A')** as illustrated in the following table.*

Registration Fee	Programme 'A' (Academic Fee)	Programme 'B' (Academic Fee)	Programme 'C' (Academic Fee)
Rs 1000/-	Rs 18500/-	Rs 24550/-	Rs 9440/-

- *If he/she is offered provisional admission in Programme 'A', then the deposited fee would be adjusted completely.*
- *If he/she is offered provisional admission in Programme 'B', then balance fee must be deposited by the candidate within stipulated time.*
- *And if he/she is offered provisional admission in Programme 'C', then balance fee will be credited to the source account from where it was deposited.*
- g) The merit list of the participating candidates who have deposited participation fee will be displayed on the university website.
- h) Submitting Participating Fee and uploading documents does not guarantee the allotment of seat. Provisional admission is offered only after confirmation of Participating Fee, satisfactory verifications of all the documents, subject to preference(s) filled by the candidate, the position in the merit list, and the number of seats available.

## 7. Online Seat Allotment Process:-

- a) For online seat allotment, the candidate has to pay the Participating Fee (Registration Fee and Academic Fee) and upload the documents online.
- b) Candidate has to fill his/her personal details, academic details, contact number and all requisite documents needs to upload on the admission portal by using login credentials.
- c) Once student uploads all the requisite documents, the online document verification process is initiated by the respective department through online mode.
- d) The admission committees of the respective department will verify the documents online. The submission of fabricated / tempered / incomplete documents will result in the deletion of his/her name from the merit list.
- e) If the candidate fails to satisfy the minimum eligibility criteria based on the uploaded documents, his/her document verifying status will be marked as '**Reject**' and his/her candidature shall stand cancelled and such candidate will not be considered for seat allotment in any rounds.
- f) If all the documents are found satisfactory, his/her document verifying status will be marked as '**Approved**' and the candidate will be allotted seat based on the merit list, seat availability and online preference of choice. Subsequently, a **Provisional Admission Offer Letter** will be issued.
- g) If any document is not found satisfactory during Document verification process the status will be marked as '**Pending Approval**'. In such cases an email / text message will be sent to the candidate on the registered email /mobile number, based on which candidates can login and upload the required documents(s) within the stipulated time frame. In some cases, the candidate may not be able to upload the requisite documents for which he/she can submit the affidavit/undertaking as per the prescribed format (refer Annexures). In case the requisite documents and/or the undertaking is not submitted within the given time, the candidate will be treated as 'Not-Reported' and the document verifying status will be marked as '**Reject**'. In such case the candidature will stand cancelled.
- h) In case an undertaking/affidavit is given in place of the requisite documents, the status will be marked as '**Conditionally Approved**'.
- i) After confirmation of admission, the student can apply online for hostel facility. However the application does not guarantee availability / allotment of the hostel accommodation.

**NOTE:- Failing to comply with the above-mentioned procedure (e.g. not paying the Participation Fee and/or not uploading the documents/undertaking/affidavit) within the stipulated time frame, will result of the cancellation of the admission, deletion of the name from the merit list and the seat shall be declared vacant.**

## 8. Admission for vacant seats:-

- a) Those students attending the online counseling but unsuccessful in securing admission in CURAJ will be in the wait list in order of merit. Vacancies resulting due to cancellation / withdrawal will be filled as per the wait list in the order of merit.
- b) In case of any seats falling vacant after the admission date, online spot admissions may be carried out to fill the vacant seats. A merit list will be prepared and the admission will be offered accordingly. Please visit the University website ([www.curaj.ac.in](http://www.curaj.ac.in)) regularly for any update.

## 9. Withdrawal and Refund Policy

- a) Students can withdraw their admission and they will be eligible for refund of fee within stipulated time as per the University Refund Policy. This will result in deletion of his/her name from the merit list.
- b) In case of any cancellation / withdrawal of admission by the students, the refund will be processed as per UGC and CURAJ guidelines. Once withdrawn from the admission process, the candidature will be cancelled for the entire admission process of CURAJ.
- c) The students who appeared for CUCET and applied for the participation in the CURAJ admission process, however could not secure admission, will be eligible to get refund of 'Participation Fee' after the completion of the entire admission process in CURAJ.
- d) The refund will be processed and transferred to the source account from where it was deposited. To further clarify, if money is deposited through third party account, then money is revered to that third party account only (*Practically, if fee is deposited through credit card or third party transfer, reconciliation takes time and hence may further delay the refund process. So, it is advised to deposit either through candidates' bank account or his/her parents' account.*
- e) Fees deposited shall be confirmed only after receipt into the designated account of the University. In case the fee is not transferred in the designated University account, the candidature shall stand cancelled. **University shall not be liable for any technical glitch during the transaction.** Any queries in this regard shall not be entertained by the University.

## **10. Information regarding clarification on various points (documents, certificates, Affidavit, undertaking etc.)**

### **a) Undertaking to be uploaded due to non-availability of documents at the time of online documents uploading**

The candidates who are currently studying in their final year of qualifying examination and are facing problems to obtain the relevant documents ( qualifying mark sheet, degree, course completion certificate, Migration, transfer certificate etc.) from their Institute / University / School due to Covid-19 pandemic, can upload undertaking ([Refer to Annexure 'E'](#)).

### **b) Affidavit to be uploaded for EWS / OBC-NCL certificate issue date**

Latest EWS / OBC-NCL certificate (issued on or after April 1, 2020) is required to be uploaded for the online document verification. The candidates, who are not able to obtain such EWS / OBC-NCL certificate due to Covid-19 pandemic, can upload EWS/OBC-NCL certificate issued earlier along with an affidavit ([Refer to Annexure 'F'](#) for Affidavit regarding EWS, [Annexure 'G'](#) for Affidavit regarding OBC-NCL) on the portal. However, admission offered, if any, will be provisional, and subject to submission of latest EWS / OBC-NCL certificate (issued on or after April 1, 2020).

### **c) Last date of accepting documents**

As per UGC guidelines (in view of Covid-19 Pandemic), the last date of accepting relevant document of qualifying examination is **31.12.2020**. Last date of submitting other documents is **31/03/2021**.

**Central University of Rajasthan**  
**Programme wise Fee Structure for First Semester 2020-21**  
**(For Indian Nationals Only)**

S. No	Name of the Programme	Academic Fees
1	Integrated M.Sc Biochemistry	9440.00
2	Integrated M.Sc. Biotechnology	9440.00
3	Integrated M.Sc. Chemistry	9440.00
4	Integrated M.Sc. Computer Science	9440.00
5	Integrated M.Sc. Economics	9440.00
6	Integrated M.Sc. Environmental Science	9440.00
7	Integrated M.Sc. Linguistics	9440.00
8	Integrated M.Sc. Mathematics	9440.00
9	Integrated M.Sc. Microbiology	9440.00
10	Integrated M.Sc. Physics	9440.00
11	Integrated M.Sc. Statistics	9440.00
12	Integrated M.Sc. B.Ed. Chemistry	9440.00
13	Integrated M.Sc. B.Ed. Economics	9440.00
14	Integrated M.Sc. B.Ed. Mathematics	9440.00
15	Integrated M.Sc. B.Ed. Physics	9440.00
16	M. Com.	9440.00
17	M.A. CMS	9440.00
18	M.A. Economics	9440.00
19	M.A. English	9440.00
20	M.A. Education	9440.00
21	M.A. Hindi	9440.00
22	M.A. in Cultural Informatics	24550.00
23	M.A. PPLG	9440.00
24	M.A. Sports Physchology	24550.00
25	M.Arch. (Sustainable Architecture)	18500.00
26	M.Pharm. (Pharmaceutical Chemistry)	24550.00
27	M.Pharm. (Pharmaceutics)	24550.00
28	M.Sc. Atmospheric Science	9440.00
29	M.Sc. Biochemistry	9440.00
30	M.Sc. Biotechnology	9440.00
31	M.Sc. Chemistry	9440.00
32	M.Sc. Computer Science	9440.00
33	M.Sc. Computer Science (BDA)	24550.00
34	M.Sc. Digital Society	24550.00
35	M.Sc. Environmental Science	9440.00
36	M.Sc. Mathematics	9440.00
37	M.Sc. Microbiology	9440.00
38	M.Sc. Physics	9440.00
39	M.Sc. Sports Biochemistry	24550.00
40	M.Sc. Sports Biomechanics	24550.00
41	M.Sc. Sports Nutrition	24550.00
42	M.Sc. Sports Physiology	24550.00
43	M.Sc. Statistics	9440.00
44	M.Sc. Yoga Therapy	9440.00
45	M.Tech. Computer Science (Cyber Physical System)	24550.00
46	M.Tech. CSE	18500.00
47	Master of Social Work	9440.00
48	MBA	18500.00
49	PG Diploma in Media Writing and Digital Communication	24550.00

**List of documents to be uploaded by the candidates at the time of Online  
Counselling**

S. No.	Documents
1.	Secondary School (Class 10 <sup>th</sup> ) Marks Sheet
2.	Senior Secondary School (Class 12 <sup>th</sup> ) Marks Sheet
3.	Graduation Mark sheet (As Applicable)
4.	Graduation Degree (As Applicable)
5.	Valid Certificate of Date of Birth (DOB)
6.	Certificate of Conduct from Head of Institution/Character Certificate
7.	Migration Certificate
8.	Transfer Certificate
9.	Caste Certificate (SC/ST/OBC-NCL), EWS Certificate, if Applicable
10.	PWD Certificate, if Applicable
11.	Documents related to J&K domicile, Kashmiri Migrant, Defence category etc. eligible for Supernumery quota
12.	Medical Fitness Certificate
13.	Valid GATE / GPAT score card, if Applicable
14.	Conversion formula / certificate from CGPA to percentage or vice versa, if Applicable

**UNDERTAKING ABOUT NON-SUBMISSIONS OF DOCUMENTS FOR  
SEEKING ADMISSION IN CENTRAL UNIVERSITY OF RAJASTHAN**

I.....D/o/S/o Shri/Smt ....., do  
hereby declare on oath as under:

1. That I have applied for admission into ..... (Name of the Programme) at Central University of Rajasthan. I fulfill the eligibility conditions for admission to the programme.
2. That I will submit the relevant documents of qualifying examination by 31.12.2020.
3. That I will also submit the following documents as per the requisite format latest by 31/03/2021.

*(List the documents for which this undertaking is being given)*

- a)
- b)
- c)
- d)
- e)
- f)
- g)

4. That failure to submit the requisite documents within stipulated date shall result in automatic cancellation of the admission and the Central University of Rajasthan shall have no liability for the same.

Signature of the Candidate:

Name:

CUCET Registration No:

Date:



**AFFIDAVIT OF EWS CATEGORY FOR SEEKING ADMISSION IN  
CENTRAL UNIVERSITY OF RAJASTHAN**

(To be given on Non-Judicial Stamp Paper of minimum Rs. 10/- and duly notarized)

I, ..... CUCET Registration no.....),  
son/daughter of Shri/Smt ....., resident of village / town /  
city ..... district ..... of State / UT  
..... do hereby declare on oath as under:

1. That I have applied for admission into ..... (Name of the Programme) at Central University of Rajasthan. I fulfill the eligibility conditions for admission to the programme in EWS category.
2. That due to Covid-19 pandemic, I have not been able to get the latest EWS certificate issued by the Competent Authority.
3. That I belong to Economically Weaker Section, (as per the CRITERIA OF INCOME & ASSETS issued by Department of Personnel and Training Office Memorandum, Govt. of India (for Reservation for Economically Weaker Sections (EWSs)) time to time.
4. That I belong to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).
5. That I undertake to submit the EWS certificate issued by the Competent Authority (issued on or after April 1, 2020) within the stipulated time.
6. I am aware of the fact that non-submission of the EWS certificate shall lead to cancellation of my admission and I will not be entitled for refund of fee paid to the University.

Deponent

Verification

I above named Deponent do hereby verify on oath that the contents of this affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein and no part of it is false.

Deponent

**AFFIDAVIT OF OBC-NCL CATEGORY FOR SEEKING ADMISSION IN  
CENTRAL UNIVERSITY OF RAJASTHAN**

(To be given on Non-Judicial Stamp Paper of minimum Rs. 10/- and duly notarized)

I, ..... (CUCET Registration no.....),  
son / daughter of Shri/Smt ....., resident of village / town / city  
..... district..... of State / UT  
..... do hereby declare on oath as under:

1. That I have applied for admission into ..... (Name of the Programme) at Central University of Rajasthan. I fulfill the eligibility conditions for admission to the programme in OBC-NCL category.
2. That due to Covid-19 pandemic, I have not been able to get the OBC-NCL certificate issued by the Competent Authority.
3. That I belong to the community which is recognized as a backward class by the Government of India as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993.
4. That it is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum time to time.
5. That I undertake to submit the OBC-NCL certificate issued by the Competent Authority (issued on or after April 1, 2020) within the stipulated time.
6. I am aware of the fact that non-submission of the OBC-NCL certificate shall lead to cancellation of my admission and I will not be entitled for refund of fee paid to the University.

Deponent

Verification

I above named Deponent do hereby verify on oath that the contents of this affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein and no part of it is false.

Deponent